

Middle School Course REQUEST Verifications Instructions

6th - 8th Grade

2020-2021 Course Verification Quick Reference Guide

Parents/guardians currently have the opportunity to review their student's course selections for the 2020-2021 school year online using their Home Access Center account. Access will be available from **Monday, May 4th at 12:00 PM until Tuesday, May 12th at 5:00 PM.**

Please review the steps below for instructions on how to log in to the Home Access Center and where to find your student's current list of course requests for the 2020-2021 school year.

After logging in to view your student's current list of **requested** courses, please follow directions to request changes to those courses.

Step 1: Accessing the Home Access Center to view student course requests

To access the Home Access Center (HAC), please complete the following:

Access the Cypress-Fairbanks ISD website at www.cfid.net on any electronic device.

Find and select the Home Access Center to the right corner of your screen, and click Sign in:



You will then need to click on the Home Access Center button on the subsequent page:



Parents/guardians may then log into the HAC by entering their specific username and password. Next, click on the Login button. **Students may view their requests but verifying the requests must be done under the parent's or guardian's login.**

Welcome to

Home Access Center

Ver 4x server1

Home Access Center allows access to a student's various information, including schedule, assignments, scores and attendance.

User Name

Password

[Forgot My User Name or Password](#)

Sign In

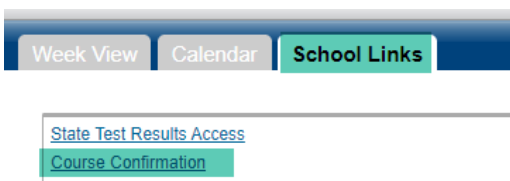
If you do not remember your Login credentials, please first try to recover that information using the "Forgot My Username or Password" link at the bottom of the page. If you are still having trouble logging in, please e-mail our registrar at elizabeth.golsch@cfisd.net.

Reviewing Course Requests through Guardian's HAC

Once you are in the Home Access Center, click on the **Home** icon in the menu bar at the top:



Next, select the **School Links** tab, followed by **Course Confirmation**:



All pre-loaded courses will be visible on this screen:

Student Name : John Doe

Student Id : 123456

Grade : 10

Building : Cypress Ranch High School

2021 Requested Courses

Course #	Course Description
23013	Algebra II K
70323	Art I Photo
32013	CHEMISTRY K
02013	English II K
45273	FA DANCE I
99993	Lunch
94423	Prin Hsci
13013	Wild Hist St K

** If course changes need to be made, please complete the Google Form provided by your campus.

I agree with the courses listed above.

I will be requesting course changes.

Parent Name :

Date of Signature : 4/27/2020 11:32:55 AM

Indicate "Agree" or "Requesting Changes"

You will not be able to edit these choices in HAC; however, you will be able to review the courses your student currently has listed as requests for the 2020-21 school year. The selections must include enough courses to fill the entire seven (7) period school day. **Note: classes that end in 3 = full year; classes that end in 0 = half year classes.**

You can review detailed course information in the 2020-21 Course Catalog, using this link:

https://www.cfid.net/download_file/view/28514/1523 (MS)

https://www.cfid.net/download_file/view/28644/1523 (HS)

Step 2: Reviewing your child's course requests

This is not a schedule; it is a list of requested courses.

Please read all instructions carefully before completing the Google Link.

This form must be completed by **May 28, 2020**. **This is the final opportunity to make changes to 2020-21 course requests.**

Click here to
change courses!

[Course Verification Change Request Form](#)

- **Please check for 7 classes.**

- 7th Grade: Each student should have a Language Arts, Math, Science, Social Studies, PE or Athletics, and two electives.
- 8th Grade: Each student should have a Language Arts, Math, Science, Social Studies, either Athletics or PE/Elective (1 semester each), and two electives.
- Incoming 9th Grade: Each student should have English 1, Algebra or Geometry, Biology and elective courses. Each student must have 7 total courses for 2020-21. World Geography, Human Geography AP or World History are optional depending on which endorsement a student is working towards earning for graduation requirements.

If any classes are missing, type them in on the Google Form, and include the level (K-level or on-level), if necessary.

- Students currently in K/H classes will remain in K/H classes unless they have lost eligibility. If your student qualifies for K classes, you will receive a letter in the mail with more information.
- **This is the last opportunity to make elective changes. Please review and consider all courses carefully.** Sometimes student requests may exceed available seats, and alternate choices will be used.
- **NOTE-** Students may be placed in an intervention class in lieu of their elective, depending on their previous year's performance and as determined by campus administration.
- If your student signed up for Native Speaker Spanish 1 or 2/3, they have tentatively been placed in the class and testing will be completed in the Fall for final placement.
- If your student wishes to participate in Off Campus PE, please notify your student's grade level counselor.
- Listed below are available courses to request. If your student is dropping a one-year course, please choose another full year course or two 1 semester courses to substitute.

Full Year Courses:

- Band
- Choir
- Orchestra
- Beginning Art (7/8)
- Advanced Art (7/8) Teacher Approval
- Art I (8) Teacher Approval
- French I/II
- Spanish I/II
- Principles of Human Services (7/8)
- Principles of Hospitality & Tourism (8)
- Principles of Information Technology (8)
- Principles of Business, Marketing and Finance (8)
- Spanish for Native Speakers I
- Spanish for Native Speakers II/III

Semester Courses:

- Art Design
- Exploring Foods & Fabrics
- Touch System Data Entry: Keyboarding
- Professional Communications